# The 19<sup>th</sup> International Dental Collaboration of the Mekong River Region (IDCMR) "Unveiling the future of Dentistry" October 15-17, 2025 Laguna Grand Hotel & Spa Songkhla, Songkhla, Thailand

# **Oral presenter guidelines**

### **Oral presentations in scientific sessions**

Oral presentations are organized in sessions scheduled at specific lecture rooms, which are indicated in the programme together with the time of presentation of each contribution. Sessions are scheduled in four time blocks per day. A session can cover multiple time blocks.

Oral presenters are requested to check their assigned presentation schedule using their abstract number. The schedule will be available by 30 September 2025. Each presenter will have 12 minutes: 7 minutes for the presentation and 5 minutes for the Q&A session. The presentation length includes time for changeover and discussion, and the allocated time cannot be exceeded.

All oral presentations are subject to the Oral Presentation Competition.

Oral presentations are to be given onsite at Laguna Grand Hotel & Spa Songkhla, Songkhla, Thailand. On- site presenters must give a live presentation; virtual presentations are not permitted. If you are selected for an oral presentation and are unable to attend, please contact us at idcmr2025@gmail. com to arrange for an alternative presenting author (an original coauthor) who will be onsite, or to discuss other barriers. Session conveners must be informed in advance if this applies.

#### **Technical Requirements**

A computer (laptop) will be provided for presentations.

Presenters are required to create their presentation documents using Microsoft PowerPoint, prepare their slides in both PPT and PDF formats. If you use Canva or any other application for your presentation, please save your file as a PDF only.

The presentation files can be in \*.pdf, or \*.ppt/pptx,. The file size is limited to 50 MB per abstract.

### **Submitting an Oral Presentation File**

In order to streamline and improve the efficiency of the sessions, all presentations are run inside the lecture room. Presenters must upload their final files to idcmr2025@gmail.com with the subject title: 'Oral presentation Abstract ID [your abstract ID] no later than 04.30 AM on October 10, 2025 (Bangkok Time).

#### **Pre-Presentation Testing and Setup**

At the conference, the Presenter Ready Room will be available on the 2th floor of the conference venue for presenters to test the presentation slides to confirm compatibility and functionality.

Additionally, presenters must arrive at the session room at least 15 minutes before the session begins to meet the moderator and familiarize themselves with the setup.

Presenters are required to adhere strictly to the presentation schedule.

\* Please note that the allocation of presentations is still being finalised, and details regarding which presentations will be delivered and their respective timing will be provided in due course.

## Rules for presenters and persons involved in oral sessions

All presenters and any other persons involved in live sessions (conveners, chairpersons, speakers, or persons giving laudations to medallists) must be registered for the conference in order to obtain physical access to the conference centre. Registration is also required for authors of solicited presentations. Without a completed registration, you will not be able to attend any event at IDCMR2025.

Acceptance of an abstract and its inclusion in the programme of the General Assembly obliges the author or one of the co-authors to present the contribution at the time and in the manner indicated on-site. If you know that your presentation will not be presented in either way, you are kindly asked to withdraw your abstract as soon as possible.